



# MINUTES

## Cumberland County Commissioners' Workshop Meeting

September 30, 2021 – 9:00 a.m.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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**Board of Commissioners Present:** Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo.

**Quorum:** Yes.

**Staff Present:** Stacy M. Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Angela Smyser, Executive Assistant; Keith Brenneman, Solicitor.

**Department Staff Present:** Holly Sherman, Human Resources; Megan Fogelsanger, IMTO; Travis Shenk, Prison.

**Department Staff via Zoom:** Ron Snow, Finance; Jaime Reiber, Children and Youth; Ben Boyer, CNRC; Bob Dagrosa, Controller's Office; Kirk Stoner, Elizabeth Grant, Planning; Justin Miller, Recycling and Waste; Melissas Calvanelli, Court Administration; Samantha Krepps, Communications; Sue Carbaugh, MH/IDD.

**Outside Agencies Present:** Jamie Keener, CAEDC.

**Others Present:** Carol Williams, League of Women Voters Carlisle Pennsylvania.

**Others Present via Zoom:** Janice Lynx, West Shore Historical Society.

**Call to Order:** Chief Clerk Stacy Snyder called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

**Public Comment:** Janice Lynx, Executive Director of the West Shore Historical Society, thanked the Board of Commissioners for their willingness to help preserve Sheepford Road Bridge.

**Discussion of Letter of Support Re: Comprehensive Economic Development Strategy:** Jamie Keener explained that Cumberland County is part of an 8-county region which is the only region in the state without a Comprehensive Economic Development Strategy. He explained the initial budget needed is professionally estimated to be \$220,000 and provided a breakdown of where these funds would come from, including a \$10,000 commitment from Cumberland County. He clarified that having a Comprehensive Economic Development Strategy would help Cumberland County gain access to federal funds to help with workforce development, transportation, broadband access, and other needs. He requested a letter of support to submit with the application. Commissioner Eichelberger questioned if this overlaps with any other boards currently established in Cumberland County. Discussion ensued. Upon conclusion of the discussion, the commissioners agreed to take action on this at the Board of Commissioners meeting scheduled for the following week.

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**Contracts/Grants: (Tamie Hershey)**

- I. \* **Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
  - a. **Drug and Alcohol:**
    - Center for Behavioral Health HA, LLC dba Discovery House
    - Discovery House CC, LLC
    - Family Health Council of Central PA
  - b. **MH/IDD:**  
Intellectual and Developmental Disabilities FY 2021-2022
    - The Advocacy Alliance
  - c. **Planning:**
    - South Middleton Township – Addendum
- II. \* **New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**
  - a. **Children and Youth: (Jaime Reiber)**
    - Diakon Adoption & Foster Care – Wendy’s Wonderful Kids – MOU
    - Bethany Home, Inc. – Increase – Specialized setting to comply with Family First
    - Valley Youth House Committee, Inc. – Increase
    - City Mission – Living Stones, Inc. – Increase
  - b. **CNRC: (Ben Boyer)**
    - Sodexo Operations, LLC – Addendum – Change to month-to-month
  - c. **Controller’s: (Bob Dagrosa)**
    - Korn Ferry – Continuation – Decrease
  - d. **Finance: (Ron Snow)**
    - FEMA – Grant Amount \$22,130.09 – No state or local match
  - e. **Human Resources: (Holly Sherman)**
    - Capital Blue – Health and Vision Insurance
    - Truveris – No cost – Information Sharing
    - United Concordia – Increase – Dental Insurance
  - f. **MH/IDD: (Sue Carbaugh)**  
Mental Health FY 2020-2021
    - Cumberland County Prison – Addendum – Increase  
Intellectual and Developmental Disabilities FY 2021-2022
    - The Devereux Foundation – Increase
    - The Cornerstone Agency of PA Inc – Addendum – Increase – Additional Service  
Mental Health FY 2021-2022
    - Perry County Prison – Increase
    - Community Services Group Inc – New – Outpatient Services
    - NAMI Cumberland and Perry Counties, PA – Decrease
    - Living Unlimited Inc – Decrease
  - g. **Planning: (Elizabeth Grant)**
    - National Fish and Wildlife Foundation – Grant Amount \$500,000.40 – Awarded Federal funds for Clean Water Cumberland
  - h. **Recycling and Waste (Justin Miller)**
    - PA Department of Environmental Protection – Continuation – Grant Amount \$12,956.64 – August Household Hazardous Waste Event Reimbursement

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**Discussion of Prison Food Service Bid Results and Recommendation to Award the Food Service Contract to Aramark:** Warden Shenk explained the bid results were reviewed and he recommended the Prison Food Service Contract be awarded to Aramark. He explained this was the lowest bid and shared that his recommendation was approved by the Prison Board.

**Motion to Reaffirm Approval of Contracts between CNRC and the Following Staffing Agencies**

- **AYA Healthcare Staffing - \$672,000.00**
- **Medical Solutions - \$112,000.00**

Chief Clerk Stacy Snyder explained these contracts were approved due to emergent needs and requests for reaffirmation. She clarified services are paid for by the hour as they are provided and the amounts listed are the maximum amounts for the contracts.

Commissioner DiFilippo made a motion to reaffirm the approval of the contracts between CNRC and AYA Healthcare Staffing in the maximum amount of \$672,000.00 and Medical Solutions in the maximum amount of \$112,000.00. Commissioner Foschi seconded the motion and it was unanimously carried.

**Discussion of the Plan for Cumberland County Planning Department to Submit the Final Application for the 2021 Transportation Alternative Set-aside Program in Coordination with the York County Planning Commission on Behalf of the West Shore Historical Society:** Kirk Stoner clarified this was discussed in July as a possible course of action to preserve Sheepford Road Bridge. He explained that if we are awarded the grant, then the West Shore Historical Society would take ownership of the bridge. He requested permission to submit the final application in coordination with York County.

**Discussion of Capital Project Requests:**

- **Court Administration – (Melissa Calvanelli)**
  - **3 New Steno Machines – Total Project Cost – \$15,585.00**

Melissa Calvanelli explained that two of these are replacements for current machines and one is for a new hire.

- **Courtroom 4 A/V Upgrade – Total Project Cost – \$130,100.00**

Melissa Calvanelli explained the technology in Courtroom 4 has not been upgraded since 2009 and that these upgrades would bring it up to date and in line with the rest of the courtrooms.

**Commissioners' Liaison Reports:**

**Commissioner Eichelberger:**

**Recycling & Waste Authority:** Commissioner Eichelberger reported that this month's meeting was cancelled.

**MH/IDD:** Commissioner Eichelberger shared that updates were provided by staff at the Human Services Policy Team Meeting.

**CAEDC:** Commissioner Eichelberger reported they are reorganizing their committee and are receiving a high volume of qualified candidates.

**Commissioner Foschi:**

Commissioner Foschi shared she has had conversations with numerous departments that are working very hard and struggling to find qualified staff to deliver human services.

**Library Systems:** Commissioner Foschi shared the libraries have been receiving some great publicity, including a televised interview regarding the book ban. She reminds everyone to use the library for internet and book services.

**Commissioner DiFilippo:**

**Conservation:** Commissioner DiFilippo reported they had their annual awards dinner and shared details of the different award recipients. He shared that the 2021 Media Conservation Award went to the Cumberland County Office of Communications.

**Aging Advisory Board:** Commissioner DiFilippo reported the Senior Centers are returning to full-time hours.

**Farm Bureau:** Commissioner DiFilippo reported that he and Commissioner Foschi attended the Farm Bureau Annual Fall Dinner. He announced that Kent Strock, who has been the President of the Farm Bureau for the past three years, will be stepping down and thanked him for his hard work.

**Report of Executive Session:** Chief Clerk Stacy Snyder reported an executive session was held on September 29, 2021 @ 9:30 a.m. regarding personnel.

**Other Business:** None.

**Adjourn:** There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Angela Smyser,  
Executive Assistant