



# MINUTES

## Cumberland County Commissioners' Workshop Meeting

October 14, 2021 – 9:00 a.m.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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**Board of Commissioners Present:** Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo.

**Quorum:** Yes.

**Staff Present:** Stacy M. Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Theresa Kissinger, Executive Assistant; Keith Brenneman, Solicitor.

**Department Staff Present:** Dana Best, Tammy Bender, Brandon Yeager, Keri Finkenbinder, Finance; Hunter Gibson, Jonathan Kennedy, Mark Adams, IMTO; Darby Christlieb, Adult Probation; Jennifer Gibboney, Domestic Relations; Bethany Salzarulo, Bureau of Elections.

**Department Staff via Zoom:** Kim Bitner, Aging & Community Services; Jaime Reiber, Children & Youth; Ben Boyer, CNRC; Annie Strite, MH/IDD; Stephanie Williams, Planning; Claudia Garner, Public Safety; Eric Radnovich, Forensic Lab, District Attorney; Justin Miller, Recycling & Waste.

**Others Present:** David Holl, Director of Public Safety for Lower Allen Township, Dave Murdoch, Chief of Lower Allen Township Fire Company.

**Call to Order:** Chief Clerk Stacy Snyder called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

**Public Comment:** None

**Presentation of the GFOA Distinguished Budget Presentation Award and Special Performance Measure Recognition to Finance Department:** On behalf of the Commissioners, Commissioner Eichelberger presented the Finance Department with the GFOA Distinguished Budget Presentation Award and the Special Performance Measure Recognition.

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**Contracts/Grants:** (Tamie Hershey)

- I. **\* Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
  - a. Aging & Community Services:
    - Lifeline Systems Company dba Philips Lifeline
- II. **\* New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**
  - a. Adult Probation: (Darby Christlieb)

- RemoteCom – Electric monitoring devices for sexual defenders, all cost is defenders’ responsibility.
- b. Aging & Community Services (Kim Bitner)
  - Franklin County Area Agency on Aging – Pass-through for disability resource center.
- c. **Children and Youth:** (Jaime Reiber)
  - The IMPACT Project, Inc. – Adding five foster care services.
  - Bethany Christian Services of Central Pennsylvania
  - Diversified Treatment Alternative Centers – Residential foster care and psychiatric services.
  - The Bair Foundation of Pennsylvania, Inc. – Addendum – Add new service.
  - Merakey Behavioral Health – Memorandum of Understanding
- d. **CNRC:** (Ben Boyer)
  - Department of Health and Human Services – Provider Relief Funding Phase 4 Application – Requesting to submit application.
  - Allied Resources Medical Staffing – Addendum – Rate increase for nursing  
\**Action Requested*

Commissioner DiFilippo made a motion to approve an addendum to the contract with Allied Resources Medical Staffing to run from October 17, 2021 to October 16, 2022 as presented. Commissioner Foschi seconded the motion and it unanimously carried.

- e. **Domestic Relations:** (Jennifer Gibboney)
  - Value Payment Systems – Addendum- Reduction to fees for credit card transaction for clients to pay child support.
- f. **MH/IDD:** (Annie Strite)
  - Mental Health FY 2020-2021*
    - Keystone Service Systems, Inc. – Addendum – Increase
    - Perry County (Prison) – Addendum – Transitional and community integration.
  - Mental Health FY 2021-2022*
    - Redevelopment Authority of the County of Cumberland – Housing Support
    - Housing Authority of the County of Cumberland – MOU
    - Housing Authority of the County of Cumberland & Perry Housing Partnership – MOU
  - Intellectual and Developmental Disabilities FY 2021-2022*
    - Kencrest Services, Inc. – Community support.
    - Keon Enterprises LLC – Transportation
- g. **Planning:** (Stephanie Williams)
  - Silver Spring Township – Addendum – Extend grant agreement.
- h. **Public Safety:** (Claudia Garner)
  - PEMA – Letter of Engagement – NG911 services.

**Discussion of Approval for the Department of Public Safety to Receive the Following Donations to Sponsor the 2021 Cumberland County LEPC SARA Summit:** Claudia Garner discussed the request to approve the acceptance of a \$1,000 donation from MCM Consulting Group, Inc. to sponsor the 2021 Cumberland County LEPC SARA Summit. Claudia discussed the request to approve the acceptance of \$500 donation from Zimmerman’s Automotive Tire Pro and clarified it is to be used toward Capital Projects.

- MCM Consulting Group, Inc. in the Amount of \$1,000

- Zimmerman’s Automotive Tire Pro in the Amount of \$500

**Motion to Approve the Department of Public Safety/Radio Advisory Board Recommendation of Motorola as the Vendor for the New P25 radio System for Cumberland County: *\*Action Requested***

Claudia Garner requested approval to move forward with Motorola as the new vendor for the new P25 radio system.

Commissioner Foschi made a motion to approve the Department of Public Safety/Radio Advisory Board recommendation of Motorola as the vendor for the New P25 radio system for Cumberland County.

Commissioner DiFilippo seconded the motion and it unanimously carried.

**Discussion of the Capital Resource Conservation & Development Area Council, Inc. Reappointment Recommendations of the following individuals:**

Stacy Snyder discussed the reappointment of Elizabeth Grant for a three-year term as a Member-at-Large and Ken Okorn as an Alternate Board Member for a one year term.

- **Elizabeth Grant** as a *Member-at-Large* – Reappointment is for a three (3) year term, effective December 1, 2021 and expiring November 30, 2024
- **Ken Okorn** as an *Alternate Board Member* – Reappointment is for a one (1) year term, effective December 2, 2021 and expiring November 30, 2022

**Discussion of a Motion to Authorize the Friends of Claremont to Purchase the Locator System for Claremont in the Amount of \$9,750.00 for Software and Server, \$16,650.00 for Hardware and Networking:**

Stacy Snyder reported the by-laws for Friends of Claremont allow them to make decision about purchases.

She explained this is an emergency call system which has two components, the computer that provides monitoring and the hardware. This will allow the residents to go outside on the property grounds

**Discussion of Capital Project Requests:**

- **DA/Lab** – (Eric Radnovich)
  - Gas Chromatography Mass Spectrometer – Total Project Cost of \$167,421.08

Eric Radnovich explained the new machine is due to an increased volume based on contract with the Department of Corrections.

- **Recycling & Waste** – (Justin Miller)
  - Trommel Screen – Total Project Cost of \$403,048.80

Justin Miller explained this is to replace a 1999 that is part of the yard waste recycling equipment program.

- **IMTO** – (Mark Adams)
  - Cisco Equipment – Total Project Cost of \$50,000.00

Mark Adam explained this is to replace switches.

- Storage Area Network (SAN) Replacement – Total Project Cost of \$275,000.00 -
- Server Replacements – Total Project Cost of \$130,000.00

Mark Adams explained the server replacements are for the end of lifecycle.

**Commissioners’ Liaison Reports:**

**Commissioner Eichelberger:**

**Recycling :** The Recycling Authority meeting is next week.

**Cumberland Area Economic Development Corporation:**

Commissioner Eichelberger reported that with Laura Potthoff’s departure, the Training Facility she was working closely on has reached a place where decisions need made.

He indicated that consultant Steve Riccio has been working on the workforce plan, and CAEDC is working toward building a partnership with the South-Central PA Works.

He indicated significant investments have been made in Board and Committee Development. Through alliance members they have a pool of individuals for a specific committee, looking at replicating that recruitment model to have some of the individuals could be applied to other committees as well. Two key positions with-in the staff CAEDC are being recruited for.

**Commissioner Foschi:**

**Agriculture Land Preservation Board:** Commissioner Foschi attended as an alternate for Commissioner DiFilippo. She explained the meeting started at 7:30 a.m. and left before the meeting had ended because they are committed to attend the Workshop meeting. She suggested this be taken into consideration for the calendars next year.

**The Affordable Housing Trust Fund Board:** She explained they have a fund to help residents with emergency repairs to their homes including fixing the roof and other things and they have added sidewalk repair.

**Library Systems:** Commissioner Foschi reminded everyone to use the library.

**Western Council of Government:** Municipalities in the western part of the county have been concerned about not receiving their mail. She said it has been a challenge for residents to pay bills and receive mail that needs immediate attention.

**Commissioner DiFilippo:**

Nothing to report

**Report of Executive Session:** Chief Clerk Stacy Snyder reported an executive session was held on October 13, 2021 @ 9:30 a.m. regarding personnel.

**Other Business:** None.

**Adjourn:** There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Theresa Kissinger,  
Executive Assistant