



MINUTES

Cumberland County Commissioners' Workshop Meeting

December 9, 2021 at 9:00 a.m.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Gary Eichelberger, Jean Foschi, and Vincent DiFilippo.

Quorum: Yes.

Staff Present: Stacy M. Snyder, Chief Clerk; Tamie Hershey, Deputy Chief Clerk; Theresa Kissinger, Brigid O'Neill, Executive Assistants; Keith Brenneman, Solicitor, Megan Fogelsanger, IMTO.

Department Staff Present: Dana Best, Ron Snow, Finance; Michelle Seibert, Adrienne Vaughn, Courtney HairLaRue, District Attorney's Office.

Department Staff via Zoom: Holly Sherman, Human Resources; Kim Winton, Aging and Community Services; Carl Goshorn, Conservation District; Jessica Flachsmann, Mark Adams, IMTO; Cathy Waters, Assessment; Claudia Garner, Public Safety; Eric Radnovich, District Attorney; Brent Durham, John Lopp, Facilities Management; Samantha Krepps, Communications; Melissa Calvanelli, Court Administrator; Sue Carbaugh, MH/IDD; Jaime Reiber, Children & Youth; Justin Miller, Recycling and Waste; Kirk Stoner, Planning.

Outside Agencies Present: Mary Kuna, Executive Director, Cumberland County Housing and Redevelopment Authority; Donna Kreiser, McNees, Wallace and Nurick LLC.

Call to Order: Chief Clerk Stacy Snyder called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None.

Acceptance of the Holiday Tree Donation by Conway's Pine Haven Farm. Carl Goshorn explained that the tree is an 8 - foot tall Concolor Fir. Cumberland County has received a donated tree from the farm in Newville for the last three years.

Discussion of Resolution 2021-30 Re: Budget Adjustment: Dana Best explained the request to increase revenues and expenses of \$500,000.00 for the estimated collections of hotel tax thru the remainder of the year.

Discussion of Resolution 2021-31 Re: Tax Exempt Bonds Reimbursement: Ron Snow explained that the request for approval of the bond resolution reimbursement is for the P25 Radio Project and would allow to start incurring costs and then pay back when issued. Donna Kreiser mentioned a reimbursement resolution was adopted in 2019, but the estimated project costs were lower than anticipated. This would supplement the original and increase the amounts that can be used from the general fund.

Discussion of Resolution 2021-32 Re: Amendment to the Emergency Solutions Grant – CV: Mary Kuna explained this was on the agenda and approved last month but they received instructions that the topic needed to be available for public comment for two weeks. Additional funding of \$53,000.00 has been provided to the County and will be used for emergency shelter activities.

Discussion of Resolution 2021-33 Re: Amendment to the 2020 Emergency Solutions Grant: Mary Kuna indicated the State offered an extension through the end of May and she is requesting approval to request the extension along with approval to reallocate the funds. The state offered an additional \$50,000.00 in funding which would go toward Community Cares.

Contracts/Grants: (Tamie Hershey)

- I. *** Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
 - a. **CNRC:**
 - Sysco Central Pennsylvania – Addendum
 - Bimbo Bakeries USA, Inc – Addendum
 - b. **Drug and Alcohol:**
 - Substance Abuse Services Inc, d/b/a The Rase Project
 - c. **Finance:**
 - Maximus US Services, Inc.
- II. *** New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**
 - a. **Aging and Community Services:** (Kim Winton)
 - Shippensburg Produce Outreach – new food pantry.
 - The Nutrition Group d/b/a Pittsburgh Companies North Inc. – Addendum-Increase in Cost.
 - b. **Children and Youth:** (Jaime Reiber)
 - Cornell Abraxas Group, LLC – Addendum – rate change
 - Genesis Home of New Beginnings – Group home for girls.
 - c. **District Attorney / Victim Services:** (Michelle Sibert)
 - YWCA Carlisle & Cumberland County – Continuation
 - Domestic Violence Services of Cumberland and Perry Counties – Continuation
 - d. **Facilities Management:** (Brent Durham)
 - Interstate Building Maintenance – Cleaning
 - Centrica - 5-year revenue plan for electric.
 - George A. Kint, Inc. t/a Beverage Concepts and Fire Protection – 3-year contract.
 - Jory Properties, II – Addendum – District Magistrate Office
 - East Pennsboro Township – District Magistrate Office
 - e. **Human Resources:** (Holly Sherman) –**Evergreen Solutions, LLC** - Holly explained the contract is to review total compensation for the County and the market around us. Commissioner Eichelberger stressed his opposition to this and believes that the County should wait six months and revisit. Commissioner Eichelberger stated he will oppose at the Board of Commissioners meeting.

- f. **MH/IDD:** (Sue Carbaugh)
 - Early Intervention FY 2021-2022
 - Connections Early Intervention and Supports – Addendum – Additional services for children.
 - Intellectual and Developmental Disabilities FY 2021-2022
 - BOLD Inc. – Decrease from last year.
 - g. **Planning:** (Kirk Stoner)
 - Monroe Township – Cumberland Plans Grant Program – Addendum – Change to zoning.
 - h. **Public Safety:** (Claudia Garner)
 - PEMA – State Homeland Security Program – Grant Award of \$1,217,033.00 – Continuation – This is divided among 9 Counties and is federal funding.
 - B. Moyer Radio Communications – Continuation – Annual maintenance agreement for county radios.
 - i. **Recycling & Waste:** (Justin Miller)
 - Dickinson College – Food waste disposal.
 - PA DEP – PA Household and Small Business Pollution Prevention Act – Grant Application of \$16,096.51 – Continuation – County reimbursement of 50 percent.
 - PA DEP – Municipal Recycling Program – Grant Application of \$350,000.00 – Continuation – County reimbursement of 90 percent.
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Discussion and Approval to Reaffirm the Engagement of Salzmann Hughes as Special Counsel for Assessment Appeals: Keith Brenneman explained the engagement would be used for assessment appeals on a matter-to-matter basis. Keith Brenneman advised this was already approved by Judge Guido’s office.

Commissioner Foschi made a motion to reaffirm the engagement of Salzmann Hughes as special counsel for assessment appeals on a matter-by-matter basis. Commissioner DiFilippo seconded the motion and it unanimously carried.

Motion to Reaffirm Approval of the Tax Claim Bureau’s Repository Sale Consent: Keith Brenneman explained this is for properties that had been placed in repository.

Commissioner DiFilippo made a motion to reaffirm approval of the Tax Claim Bureau’s Repository Sale Consent. Commissioner Foschi seconded the motion and it unanimously carried.

Discussion and Approval of the Management Representation Letter in Connection with the Audit of the Program Financial Statement of the 9-1-1 Program of Cumberland County: Claudia explained this letter is required by PEMA to indicate the county has handed in all required documents.

Commissioner DiFilippo made a motion to approve the Management Representation Letter in Connection with the Audit of the Program Financial Statement of the 9-1-1 Program of Cumberland County. Commissioner Foschi seconded the motion and it unanimously carried.

Discussion of Authorization to Advertise for Bids for the Cumberland County Bridge Bundle Project: Kirk Stoner indicated that this is for the final three bridges of the project. Once the authorization to advertise is approved he will work with the solicitor’s office moving forward. Kirk predicts the cost to be 3 or 4 million dollars.

Discussion of the Agricultural Land Preservation Board Reappointment Recommendation of the

Following Individual: Commissioner DiFilippo discussed the reappointment recommendation of Gary Martin and he expressed that it was a unanimous recommendation from the Agricultural Land Preservation Board. He mentioned there is one open position on the board and they are reviewing resumes.

Gary Martin – Reappointment is for a three (3) year term, effective January 1, 2022 and expiring December 31, 2024.

Discussion of the Drug & Alcohol Commission Community Advisory Board Reappointment

Recommendation of the Following Individual: Sally Kammerer discussed the reappointment recommendation of Ted Foor. She expressed he is active and very committed.

Ted Foor – Reappointment is for a three (3) year term, effective December 1, 2021 and expiring November 30, 2024.

Discussion of the Local Emergency Planning Committee Reappointment Recommendations of the Following Individuals and Announcement of a Resignation: Commissioner Foschi discussed the reappointment of herself, Robert Kauffman, Gregory Lebo, Dennis McGee, Daniel Berndt, and Jason Smith. She also discussed the resignation of Christopher Roelke.

Jean Foschi – effective upon PEMA reappointment through December 31, 2022

Robert Kauffman, Gregory Lebo, Dennis McGee, Daniel Berndt, Jason Smith – effective upon PEMA reappointment through December 31, 2025

Christopher Roelke – Resignation from the LEPC, a member since 2017.

Discussion of Capital Project Requests:

- **Drug and Alcohol** (Sally Kammerer)
 - Qualtrics Software – Total Project Cost of \$47,625.00

This is an experience management software that collects, analyzes, and reports. The agreement is for one year.

- **FID** (Eric Radnovich)
 - Conference Room Video System – Total Project Cost of \$26,497.54

This is for a comprehensive bar code video conference system which will be used in the main conference room on Ritner Highway.

- **IMTO** (Mark Adams)
 - LogRhythm Server Lifecycle – Total Project Cost of \$49,000.00

Replace the log services that was previously used. They need to remove the logs and buy a new machine.

Commissioners' Liaison Reports:

Commissioner Eichelberger:

Recycling & Waste Authority: Commissioner Eichelberger had nothing to report.

CAEDC: Commissioner Eichelberger shared there is a meeting on December 10, 2021 and they look to having preliminary concepts for review for strategy.

Commissioner Foschi:

Library Systems: Commissioner Foschi encouraged everyone to utilize the Cumberland County Library System.

Commissioner Foschi reported that she and Commissioner DiFilippo wrote a letter to the Redistricting Committee regarding their concerns of the district map that was proposed at the state level.

Commissioner DiFilippo:

Commissioner DiFilippo reported that due to the concerns with the Interstate I-81 exits 52-57, he has a meeting with the Penn Dot Representative on December 22, 2021 at 9 a.m. He invites his colleagues to join him.

Report of Executive Session: Chief Clerk Stacy Snyder reported there was an executive session held on December 8, 2021 @ 9:30 a.m. Re: Personnel

Other Business: None.

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Brigid O'Neill,
Executive Assistant