



# MINUTES

## Cumberland County Prison Board Meeting

March 21, 2022 at 10:00 a.m.  
Cumberland County Prison  
Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

---

**Present:** Commissioners Gary Eichelberger, Jean Foschi, Vincent T. DiFilippo; Al Whitcomb, Controller; Sean McCormack, District Attorney; Jody Smith, Sheriff; Judge Michelle Sibert.

**Staff Present:** Tamie Hershey, Deputy Chief Clerk; Angela Smyser, Executive Assistant; Jennifer Hipp, Assistant Solicitor; Travis Shenk, Warden; Mike Eickhoff, Deputy Warden-Security; Jessica Flachsmann, IMTO.

**Staff Present via Zoom:** Stacy Snyder, Chief Clerk.

**Call to Order:** Controller Whitcomb called the meeting to order.

**Public Comment:** None.

**Approval of Minutes:** Commissioner DiFilippo made a motion to approve the minutes of February 22, 2022. District Attorney McCormack seconded the motion and it unanimously carried.

**Commissary Report:** Commissioner Eichelberger made a motion to accept the Commissary Reports as presented. Sheriff Smith seconded the motion and it unanimously carried.

**Prison and Central Processing Expenditures:** Sheriff Smith made a motion to approve the February 2022 Prison and Central Processing Expenditures. Commissioner DiFilippo seconded the motion and it unanimously carried.

**Warden's Report:** Warden Shenk presented the February 2022 report. (See attached)

Commissioner DiFilippo made a motion to accept the Warden's Report. Commissioner Foschi seconded the motion and it unanimously carried.

### Updates:

**Covid Numbers:** Warden Shenk reported that there are currently no positive cases amongst inmates or staff.

**USMS Inspection:** Warden Shenk reported the inspection results showed 100% compliance.

**DOC State Inspection:** Warden Shenk reported the inspection showed that they are not getting all employees to the academy within their first year of employment. He explained they were already aware of this and had taken steps to correct this prior to the inspection.

**Trusty Pay Increase:** Warden Shenk explained the current pay rate is \$2.50 and would like the Board to consider increasing this to up to at least \$4.00, going as high as \$5.00. Discussion ensued.

**Executive Session to Discuss Security and Personnel Issues:**

District Attorney McCormack made a motion to go into executive session. Commissioner DiFilippo seconded the motion and it unanimously carried.

The meeting reconvened at 10:15 a.m.

**Board Action on Personnel and Security Issues:**

No board action was taken.

**Adjourn:** There being no further business to come before the Board, the meeting adjourned at 10:16 a.m.

The next Prison Board Meeting is scheduled for Monday, April 18, 2022 at 10:00 a.m. in the Commissioners' Hearing Room.

Respectfully submitted,

Angela Smyser,  
Executive Assistant



# Cumberland County Prison

## Office of the Warden

Travis K. Shenk

Prison Board February

March 21, 2022

The warden's report begins on Pages 20 and 21 w/the prison population. The average daily population for February was 344 w/ 334 in house. The inmate count this morning is 345 with 333 in house. We are holding 289 males and 44 females.

The inmate housing specifics statistics are on page 21. If anyone has any questions regarding those.

Act 81 rate capacities-NO CHANGE.

The W/R report is on page 22. There were 13 inmates enrolled in the W/R program during February. I/M's paid \$809.78 towards fines, cost, and restitution. The prison collected \$13,676.96 for room and board. The W/R inmate transportation subsidy was 0. There were 2 inmates removed from the W/R program for disciplinary reasons.

The inmate trusty report is on page 23. During February there were 25 I/M's enrolled in the I/M worker program and 2 I/M's were enrolled in the out mate trusty program. Trusty's paid \$132.50 towards fines, court cost and restitution during February. There was 1 I/M work crew project (C.C. Recycling)

The earned time report is on page 24. 9 inmates were placed on earned time during February. There was 1 inmate removed from the earned time program. There were 6 inmates released on earned time during February. There were 123 bed days saved during February as a result of the earned time program.

The treatment plans report is on page 25. There were 65 inmates screened and placed on a treatment plan during February.

The education report is on Page 27. 0 Inmates earned their GED's, in February.

The risk assessment report is on page 28. 37 pretrial detainees had risk assessments completed during February.



# Cumberland County Prison

## Office of the Warden

Travis K. Shenk

The meal count for February was 30,512.

The extraordinary occurrence report is on page 29. There were 3 extraordinary occurrences in February. In the 3 UOF's there were no injuries to staff or inmates.

Monies received for holding other jurisdictions are on page 30. During February the prison collected \$26,965.19. We are currently housing

PCP	8 females
USM	4 males
BOP	4 males